

President:  
 Craig Moore  
 Ph: 9704 9702  
 Email: narrebowlclub@bigpond.com

Secretary:  
 Eric Sydenham  
 Ph: 9704 9702  
 Email: narrebowlclub@bigpond.com



Postal Address:  
 P. O. Box 116,  
 Narre Warren, Vic. 3805  
 Ph: 9704 9702  
 Email: narrebowlclub@bigpond.com

A.C.N.A0015110J ABN 16 206 698 364

## Function Hire Form

<b>Name of Organisation/Person</b>		<b>Contact Name</b>		<b>Phone Number</b>	
<b>Address</b>				<b>Post Code</b>	
<b>Your email address</b>					
<b>Date Required</b>		<b>Day of the Week</b>		<b>Start Time</b>	
				<b>Finish Time Midnight 12am</b>	
<b>Reason for Hiring Hall</b>				<b>Number Attending</b>	

Please tick

**Do you want to decorate the hall? (Start time.....)**      No       Yes

**Do you wish to use the greens?**      No       Yes

- ✓ You must wear flat soled shoes or play in bare feet, no smoking, eating or drinking is permitted on the greens.

**Do you require the use of bar facilities?**      No       Yes

Please note!!

- ✓ **That under the Liquor Control Act, you CANNOT bring beverages to the club**
- ✓ Last drinks must be served at 11:30pm – function must end at midnight
- ✓ We conform to Liquor Licensing in that we do not serve intoxicated patrons or minors.

**Do you require use of kitchen facilities?**      No       Yes

- ✓ Includes use of pie warmer, microwave, stove, oven, dishwasher, crockery & cutlery.

**Will you be having the event catered for?**      No       Yes

- ✓ Name of catering company .....
- ✓ Contact details of catering company .....

**Will you be having a Band/DJ**      No       Yes

- ✓ Name of band/dj .....
- ✓ Their contact details: .....

<b>Hire of Hall (includes use of kitchen)</b>	\$
<b>Bond</b> (refunded if premises are left clean & tidy & no damage has occurred)	\$
<b>Use of Greens</b>	\$
<b>Extra Bar Staff</b> – (20 to 40 attending \$50.00. Over 40 \$100.00).	\$
<b>Hire of BBQ facilities</b>	\$
<b>Misc.</b>	\$
<b>Signed by Hirer:</b>	<b>DATE:</b> /    /

**Payment Options:**

Online: Bendigo Bank BSB 633 000 A/c # 141 812 032. Please include your NAME & Date of Booking or Cash or Cheque made out to Narre Warren Bowls Club.

